

BMP Summary Sheet

Department Name:

Category of Municipal Operations: Municipal Building Maintenance

BMP Title:	Outdoor Loading and Unloading
BMP Description:	<ul style="list-style-type: none">• Develop an operations plan that describes procedures for loading and unloading.• Do not conduct loading and unloading during wet weather if possible.• Cover designated loading areas to reduce exposure of materials to rain.• Design loading areas to prevent stormwater runoff which would include grading or berming the area, and positioning roof downspouts so they direct stormwater away from the loading area.• Load all materials and equipment in covered areas such as building overhangs at loading docks.• Pave loading areas with concrete instead of asphalt.• Avoid placing storm drains in the area.
Measurable Goals:	
Timeline/Implementation Schedule:	
Specific Components and Notes:	
Responsible Party for this BMP	<p><i>Indicate who specifically is responsible for the implementation and monitoring of this BMP. This should be the individual who is actively involved with the BMP.</i></p>
	<p>Name: Department: Phone: E-mail:</p>